# 1.3.1 Staffing Levels (Page 4 of study)

Findings	Recommendations	FLPD Actions	Status
FLPD sworn and civilian	FLPD should not change current		
authorization levels are generally	authorization levels except as tied to a	• The Department will formulate a dedicated tactical unit	
adequate.	specific goal-oriented crime reduction	address violent crime reduction. The unit which will utiliz	
	strategy:	and expand upon existing resources, will eventually con	
	Add one Testical Unit (1 Corgont and	of 1 captain, 2 sergeants, and 14 officers reporting to the	
	<ul> <li>Add one Tactical Unit (1 Sergeant and</li> <li>4 Police Officers) dedicated to combat</li> </ul>	Assistant Chief of Operations. The unit's activities will be driven by the COMPSTAT process.	<del>U</del>
	violent crime trends	unvert by the COMPSTAT process.	
	Violent chine trends	• The Department concurs with the addition of 8 "middle	Completed: Lieutenant eligibility
	Add 8 accountable "middle	management" positions and will immediately coordinate	
	management" positions	implement these positions with the City Personnel Office	
			assigned.
			-
FLPD currently has significant	FLPD should fill the vacancies in all	In July 2005, the Department was given approval to	
vacancies that should be filled as	bureaus, divisions and units as part of a	enhance its recruiting and hiring effort by increasing the	
soon as possible:	specific, goal-oriented crime reduction	budget by \$250,000; earlier additional background	
• Investigative: 19 sworn / 7	strategy:	investigators were assigned. The Department is	
civilian	- lavortinativa and staff about the	aggressively working to fill the remaining 26 vacancies.	In July 2005 air now officers
<ul><li>Operations: 9 sworn / 19 civilian</li><li>Support Services: 0 sworn / 13</li></ul>	Investigative: new staff should be assigned to night tours (currently)	CRIMINAL INVESTIGATIONS DIVISION (CID)  Budgeted Actual Vacant	In July 2005 six new officers completed their training and six
civilian	understaffed, see below)	Sworn Detectives 65 44 21	senior officers were transferred
Office of the Chief: 0 sworn / 2	diderstaned, see below)	Sworn School Resource	to CID. Overall twelve officers
civilian	Operations: new staff should be	Officers 6 6 0	have been transferred to keep
• TOTAL: 28 sworn / 41 civilian	assigned to currently understaffed	Sergeants 9 8 1	pace with departures.
	patrol tours	Civilian 28 23 5	,
	Support Services: Prioritize filling	Captain 1 1 0	
	significant weaknesses in Records (has	·	
	a ripple effect on entire department)		

Sworn Detectives Sergeants  Civilian Captain  The consultants r (A.2.2.9) 1 Burgla Persons Detective and 1 Sergeant (A.2.3.5). Such as once staffing increase officers are in complete the proof officers will complement of the complete stafficers will complement of the complement of	TIGATIONS DIVISION (S  44 32 6 6 6 5 1 1  ecommended that we add ry Detective (A.2.2.7), 1 S e (A.2.2.7), 1 Detective St A.2.3.4) and 1 Sergeant in dditions will be considered eases and as staffing perr be October 2004, 46 police s are continuous and on-g the training process. 3 offices by the end of July 05 lete the process by the en complete the training process complete training they will	12 0 1 0 1 0 16 SRO's Sworn Missing reet Narcotics Major Narcotics where possible nits. e officers have going. Currently, cers will ; an additional 6 d of August. 12 cess by the end	Recruiting and hiring efforts are ongoing. Since July 2005 we have hired sixty new officers.
Senior Records C staffing has been Records Clerks a Records while the	s: Records currently has a clerks and 4 Police Records supplemented by the hiring had by temporarily assigningly await the start of the PS ef: Grants Manager vacarith selection to follow soo	ds Clerks; their and of 3 part-time and 5 PSA hires to SA academy.	Ongoing: two records clerks have been hired. A new eligibility list has been established.  Completed, the new grants manager is hired and in place.

FLPD management staffing levels are not optimal for the effective implementation of a goal-oriented crime reduction strategy:

- District Majors are not allocated dedicated second-incommands
- The Investigative Bureau Captains do not have dedicated second-incommands
- Patrol Captains are tasked to perform duties better handled by Lieutenants
- The mission-critical process of filling the vacancies needs a dedicated, accountable manager to oversee the entire process from recruitment to deployment

The following management staffing changes to implement a goal-oriented crime reduction strategy:

- Elevate three Captains to become Executive Officers of each District (reporting to the Major and accountable to the Assistant Chief).
  - Reinstitution the rank of Lieutenant:
  - Add four Lieutenants to the Investigative Bureau (two to report to each Division Captain)
  - Replace the three Captains elevated to Executive Officer with Lieutenants (and convert the six remaining Patrol Captain positions to Lieutenant positions over time)
  - Add a Lieutenant to the Support Services Bureau, Administrative Support Division to oversee recruiting, hiring, background and training process

- The Department concurs with the recommendations and will select three Captains to become Executive Officers for each of the District Majors.
- The Department concurs with the addition of four "middle managers" to the Investigative Bureau. We will immediately begin work with the City Personnel Office to determine the feasibility of reinstituting the rank of Lieutenant. Criminal Investigations Division, 2 Lieutenants 1 Crimes against property, 1 crimes against persons and Special Investigation Division, 2 Lieutenants 1 Street Level Narcotics & Major Narcotics, 1 Vice, Technical Services & Strategic Investigations.
- The Department concurs with the replacement of the three Executive Officers with three additional "middle managers."
- The Department supports the addition of one Lieutenant or Captain to the Support Services Bureau, Administrative Support Division to oversee the recruiting, hiring, background and training process. A Support Services Executive Officer could oversee a newly created third unit for Recruiting, Hiring, Backgrounds and Training OR hire a civilian supervisor to oversee Payroll, Personnel and Alarms.

Completed, the new Executive Officers have been identified and assigned.

Completed, the Lieutenant's eligibility list is established.

Three acting Lieutenants are in place in CID, SID and Administrative Support. The permanent Lieutenant's eligibility list has been recently established.

Completed Executive Officers are in place.

## 1.3.2 Staff Utilization (Page 5 of study)

Findings	December detions	EL DD Actions	Status
Findings	Recommendations	FLPD Actions	Status
FLPD's current management of	FLPD should take the following actions	As indicated below, the Department currently	Betrel Danley was note and a simposity to a and
available sworn and civilian	to better manage resources to reduce	considers all "Crime Incidents" and calls for service	Patrol Deployments are primarily based
resources is not optimal for	crime:	when determining appropriate deployment of	upon the Part 1 crime index, also taking
reducing crime (violent crime,	• Revise Patrol Deployments to be:	resources.	into account calls for service levels.
property crime and total crime are	primarily determined based on crime	DIST Calls for % of Part % of PT 1 % of	
up 28.7%, 18.9%, and 16.3%	incidents as part of a goal-oriented	Service Total 1 Part 1 District Total	
respectively from 2004 to 2005)	crime reduction strategy	Crime	
<ul> <li>Current Patrol Deployments are:</li> </ul>	staffed 50% based on seniority and	1 37,583 28.2% 3,134 27.7% 8.3%	
Determined too heavily on	50% based on management's	2 52,172 38.9% 4,255 37.7% 8.2%	
Calls for Service.	review	3 44,210 32.9% 3,910 34.6% 8.8%	
Staffed 100% based on	determined on a semi-annual basis	134,235* 11,299	
seniority (i.e. the most	and more flexibly managed to		
experienced and/or skilled	deploy resources for the needs of	<ul> <li>Calls for service for deployment purposes</li> </ul>	
officers are not necessarily	the Department as crime trends	only. Total calls for service were 228,540.	
deployed in the districts and	evolve during the course of the year	In comparing the methodology utilized for	
shifts where they are most	consider returning to Five-Days on	determining the current 2004/2005 patrol staffing	
needed)	Two days off system with 8-hour	levels, with a methodology solely based on Part 1	
Determined on an annual	shifts	crimes, we find no significant differences in	
basis (i.e. not managed with	Revise Investigative Deployments to	deployment.	
much flexibility)	be:		
Based on a four-days on/three	properly staffed during evening and	Annual shift pick is a contractual issue and subject	
days off work schedule with	early morning hours.	to collective bargaining. However, deployment	The City Labor Relations Office
10-hour shifts (a.k.a. the "4-	All new hires to work night tours	allocations will be determined and continually	determined that shift pick is a
10") which creates 52 less	better managed in functional units	reassessed based upon, at minimum, a mid-year	contractual issue and subject to
appearances a year for	(please see analysis in APPENDIX):	review of crime trends and reallocation of resources	collective bargaining.
patrolmen and daily		will be implemented as needed.	
deployments that are not		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
optimal in meeting the needs		The Department is currently evaluating the	Completed, the Department evaluated
of a goal oriented crime		recommendation and considering returning to a	our shift deployment and has elected to
reduction strategy		Five-Day, 8 hour shift deployment.	remain with the four-day, ten hour shift.

### • <u>Current Investigative</u> Deployments are:

- extremely limited past 5:00 p.m.
- Significantly impacts levels of service to community
- Increases Detective response time
- Creates unnecessary overtime
- organized into functional units that handle certain crimes that, in some instances should be handled elsewhere

To address the issue of nighttime deployment of CID Detectives, with increased staffing the Department will redeploy evening and night shift detectives as follows:

- 1 Auto Theft Detective 1700-0100
- 1 Burglary Detective 1700-0100
- 1 Violent Crimes Det. 1700-0100
- 2 General Duty Detective hours will be changed from 1600-2400 to 2000-0400

As recommended Arson and Fraud against the Elderly and Identity Theft will be investigated by the Economics Crime Unit. 1 vacancy in this unit is being filled.

As recommended the Violent Crimes Unit will investigate Robberies and Aggravated Batteries and Assaults. Larcenies and Vandalisms are property crimes and will continue to be investigated by the Burglary Unit. 2 vacancies in the Burglary are being filled to balance the workload.

A temporary duty detective assigned to Missing Persons will be permanently transferred to CID. Cases Involving persons missing under suspicious circumstances will be investigated by a detective assigned to the Homicide Unit.

As recommended the temporary duty detective assigned to the Burglary Unit from the Special Victims Unit will be permanently assigned to the Burglary Squad. The Special Victims Unit will carry one additional vacancy.

Recommended that as CID staffing levels rise that 2

Night time deployment was changed to the following; Accomplished with minor modifications to enhance our operational capabilities.

1 Auto theft detective 1200-2000 1 Burglary detective 1500-2300 1 Violent Crimes 1900-0300 2 General Duty 2000-0400

Arson, Fraud against the elderly and identity theft, 1 vacancy filed – Accomplished

Violent crimes and burglary recommendation – Accomplished

		Detectives be assigned to investigate gang related crime and gather intelligence. We presently have 2 CID and 1 SID Detective assigned to this function as part of their regular duties. They are also members of the Multi-Agency Gang Task Force.	
FLPD's current utilization of the COMPSTAT process and management style of Senior Management is not optimal for reducing crime:	FLPD should take the following actions to improve COMPSTAT:  • Hold COMPSTAT meetings weekly	COMPSTAT:  • The Department will hold weekly COMPSTAT meetings incorporating the Criminal Investigations Division, the Special Investigations Division and the TAC unit in the process.	Completed, the Department now conducts weekly Compstat meetings including CID, SID and the new TAC unit.
<ul> <li>The COMPSTAT process as currently practiced is:         <ul> <li>not held frequently enough (monthly)</li> <li>not tied to clearly measurable crime reduction goals for middle managers who are held accountable to meet or exceed such goals</li> <li>not optimally tied to daily operations / crime reporting</li> </ul> </li> </ul>	<ul> <li>Hold middle managers accountable for crime reductions in their respective areas of responsibility</li> <li>As an additional tool to support COMPSTAT and accountability, institute a personal accountability system database that tracks crime reduction and productivity per individual officer, unit and district and is utilized frequently as a tool for senior management to hold middle managers accountable for their role in reducing crime</li> </ul>	<ul> <li>The Department agrees with holding middle managers accountable for crime reduction in their respective areas of responsibility. The Department will better utilize the existing Performance Review (i.e.: merit raises, assignments, etc.) and disciplinary process to ensure accountability.</li> <li>The Department agrees that its current accountability system of monthly officer statistical sheets needs to be improved. The Department will immediately seek to identify and purchase a more modern and effective automated accountability system that tracks crime reduction</li> </ul>	Completed, middle management is held accountable for crime reduction in the respective area. Their ability in addressing crime issues will be noted in the performance evaluations.  The Support Services Bureau is currently researching various accountability programs.
	<ul> <li>Improve crime analysis / records process so that COMPSTAT data is provided to the field on a daily basis</li> <li>Continuous management follow up on recommendations discussed at</li> </ul>	and officer productivity, while ensuring the quality and integrity of the agency. The Information Management Division is compiling the individual productivity metrics required and will see if a report can be generated using current available systems; if not, the purchase of a new software program will be explored.	
	weekly COMPSTAT meetings	Daily Part I crime reports are generated and available on FLPD Intranet but this requires	Daily Part 1 crime reports are generated and distributed to patrol units in each of

performance at COMPSTAT as part of Executive Staff evaluation process.	looking at alternative systems to automatically provide them via hard copy or e-mail.  Management will be held accountable to follow up on recommendations discussed at weekly COMPSTAT meetings  The Department agrees to implement analysis of individual performance at COMPSTAT as dimension to be measured in the present Performance Review process.  CID will attend weekly COMPSTAT meetings and identify areas where the highest numbers of part	Management is held accountable for follow up on Compstat recommendations. The performance of middle management has been added as a measurable dimension on the City's Performance Review.  Accomplished. COMPSTAT recommendations have been incorporated in to the process.
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Certain general practices of the FLPD are not optimal:

- The FLPD generally deploys out of one headquarters building that closes at 5 p.m.
  - Not efficient for all officers to deploy out of one building
  - Department becomes less accessible to community (both location and hours)
  - Response times, already faced with difficulty due to freight train and other geographic issues, are further delayed by lack of district stations
  - Due to the closing of the Jail and current arrangement with Broward County Sheriff's Office, processing time for arrests has increased significantly
  - There are current potential integrity soft spots.
  - No self-generated cases in Internal Affairs
  - Off-duty employment allows individual officers to negotiate any price above \$25/hr they can with individual private business and use department resources (vehicles, boats, etc.) with no financial

FLPD should take the following actions (see Appendix):

- Consider opening up District stations within their respective geographic boundaries.
- Negotiate with BSO to transport arrestees.
- Assign FLPD personnel to BSO facility to expedite booking process.
- Address the following issues:

#### Internal Affairs

- Encourage self-generation of cases
- Off-Duty employment rules
- Implement a program where city has more control and is remunerated for the use of its resources
- Evidence room security
- implement better physical security

#### Forfeiture fund

Implement better control procedures

- The Department currently has substations in each of the patrol districts but they are not staffed 24/7. The Department will consider the feasibility of staffing the substations fulltime.
- Negotiations with BSO regarding booking and transport services are on-going.
- Regarding the following issues:

Internal Affairs - FLPD Office of Internal Affairs aggressively and thoroughly investigates every complaint against Department employees. The Department will encourage Internal Affairs to initiate self-generated cases.

Off-Duty employment - Currently, all off-duty security details are documented and approved by command staff utilizing a detail request form. The Department will review the off-duty employment process to determine what additional controls can be implemented and the feasibility of remunerating the City for use of its resources.

**Evidence room security -** The Department is installing monitored and recorded video security in the Evidence Room.

Forfeiture Fund - as an accredited law enforcement agency, the Department has continually met appropriate standards for forfeiture procedures which includes semi-annual reports to the Florida Department of Law Enforcement and audits.

Ongoing, the department is considering the feasibility of staffing full-time substations as part of its review of the Police Department facility needs.

Negotiations with BSO regarding booking and transport services are ongoing. No resolution has been reached at this time.

The current off-duty employment process is being reviewed for additional control measures including the feasibility of instituting a Department controlled detail office remunerated by a portion of the detail fees.

Completed, new video security equipment is in place.

The Department's accountability standards for the Forfeiture Funds comply with CFA and CALEA accreditation standards.

benefit to the city		
Evidence room physical		
security is lacking		
Forfeiture fund control		
procedures are weak		

### 1.3.3 Staff Planning & Strategy

(Page 7 of study)

Findings	Recommendations	FLPD Actions	Status
FLPD's current "Police	Recommendations	The Department concurs that a proactive approach	Status
Department Three Year Plan"	A proactive approach to .quality of life.	to "quality of life" issues is fundamental function for	The Department continues its quality of
and "Six Month Update" have	issues is fundamental and should be	all police officers. The Department has a long	life initiatives and will expand upon them
generally appropriate goals, but	ingrained as policy in all aspects of	history of utilizing proactive approaches to quality	as staffing levels permit. One officer was
are based on certain	Department operations and recommend	of life issues and has cultivated this philosophy	recently added to the Homeless Outreach
philosophies, strategies and	that all members of the department be	throughout the department.	Program and an additional officer will be
metrics that are not optimal for	held accountable for taking a proactive		added by the beginning of March 2006.
reducing crime:	approach to quality of life issues in their	Goal #3, of the "Six Month Update" refers to	
	daily duties regardless of staffing levels	reinstituting quality of life programs.	
Goal # 3 to .Resume Proactive			
Approach to Quality of Life Issues.	<ul> <li>Arrests are not an appropriate or</li> </ul>	The Department concurs that increased arrests are	
implies that such an approach is a	reliable metric of department success	not a reliable metric of overall Department success.	
resource dependent effort	and in many cases have a negative	The tracking of arrests as outlined in the "Six	
	correlation with the most important	Month Update" pertained to the upward arrest trend	
Six Month Update sets forth that	metric: the Department's performance	after the reopening of the Fort Lauderdale Booking	
a 17% general increase in arrests	reducing crime	Facility, closed due to budget cuts.	
and that other specific increases	The sale of the nel news the manager	The Department consume that the color of Thereil	
(or large numbers) of arrests due	• The sale of illegal narcotics generates	The Department concurs that the sale of illegal	
to various Action Plans and	multiple other crimes (i.e. violent	narcotics generates multiple other crimes. The	
initiatives are a positive trend	crimes, prostitution, and burglary).	Department conducts targeted narcotic	
• Montion of strataging and/or	Targeted plans to combat the sale of	enforcement plans to reduce crime and assist in	
Mention of strategies and/or plans to combat the sale of illegal	narcotics can have positive effects throughout the city and are fundamental	our goal oriented crime reduction strategy. We will incorporate the ongoing narcotics enforcement	
narcotics (and related	to a goal-oriented crime reduction	plans into our goal oriented crime reduction	
consequences) is conspicuously	strategy	strategy.	
absent from the Three Year Plan	Strategy	Sirategy.	
or Six Month Update		SID conducts narcotic stings, and buy busts daily.	
o. o		The detectives also gather intelligence information	
		and execute search warrants. Targets are selected	
		by reviewing Part 1 crime data, citizen complaints,	
		and intelligence data. In 2004 CID participated in	

		50 Action Plans in partnership with the Operations Bureau. To date in 2005 SID has participated in 37 Action Plans.  Through the utilization of Compstat, SID will select areas for narcotic and prostitution enforcement and will coordinate their activity with the District Majors and TAC unit.	SID narcotic and prostitution operations are coordinated with the patrol districts and the TAC unit at Compstat.
FLPD's current hiring plan will require significant efforts and should be specifically tied to a goal oriented crime reduction strategy:  • Due to various issues, the Three Year Plan's goal of hiring approximately six officers per month in FY04/5 has not been met for the first half of the fiscal year so that, as of the time Six Month Update, FLPD must now hire 12 officers per month for the remainder of the fiscal year to meet its hiring goals  • The Six Month Update recommends a "Supplemental Police Staffing Plan" funded through citywide salary savings and that would target Part I Crime and quality of life issues in specific areas throughout the entire City.	A strong manager should be hired in the Support Services Bureau to coordinate the entire process from recruitment to deployment in filling the vacancies and making recommended hires      The Supplemental Police Staffing Plan should be considered and implemented based on a goal oriented crime reduction strategy that proactively measures monthly changes in crime as the metric by which the department is held accountable	The Department supports the addition of a manager to the Support Services Bureau, Administrative Support Division to oversee the recruiting, hiring, background and training process.  Funds were allocated for the 2005/2006 Fiscal Year budget to support action plans specifically addressing the reduction of Part 1 crime.	Completed, an acting Lieutenant was assigned to manage the recruiting, hiring, background and training process. The position will soon become permanent with the appointment of a Lieutenant from the new eligibility list.

FLPD's current technology plan has and will improve officer productivity and should be modified to better service a goal-oriented crime reduction strategy:

- Recent system improvements include a replacement of the Dispatch/Records Management system, PC replacement and various network upgrades
- Current and future projects include establishing a Booking Data Exchange with BSO Jail, upgrades to mobile data Terminals to improve field reporting and improvements to the city payroll system.

- COMPSTAT / Crime Analysis data should be made more frequently available and integrated with daily trend reporting (currently a separate database)
- The department should consider the implementation of a personnel accountability database as a management tool to hold individual officers and middle managers accountable for crime reduction
- Daily Part I crime reports are generated and available on FLPD Intranet but this requires employees to proactively get them; we are looking at alternative systems automatically provide them via hard copy or e-mail.
- The Information Management Division is compiling the individual productivity metrics required and will see if a report can be generated using current available systems; if not, the purchase of a new software program will be explored.

Completed, reports of Part 1 Crime activity are prepared daily and distributed to patrol officers at each of the three daily briefings.

Ongoing, the Information Management Division is currently researching personnel accountability systems.